

Notice of a Meeting

Adult Services Scrutiny Committee Tuesday, 26 October 2010 at 10.00 am County Hall

Membership

Chairman - Councillor Don Seale

Deputy Chairman - Councillor Mrs Anda Fitzgerald-O'Connor

<i>Councillors:</i>	Jenny Hannaby	Sarah Hutchinson	Larry Sanders
	Dr Peter Skolar	Alan Thompson	David Wilmshurst
	Anthony Gearing	Tim Hallchurch MBE	

Notes: *All members of the Committee are asked to note that a pre-meeting will be held in meeting room 2 at 9.30 am and that lunch will also be provided.*

Date of next meeting: 7 December 2010

What does this Committee review or scrutinise?

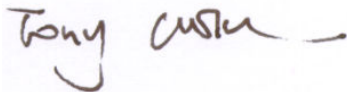
- Adult social services; health issues;

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Don Seale E.Mail: don.seale@oxfordshire.gov.uk
Committee Officer	-	Kath Coldwell, Tel: (01865) 815902 E-Mail: kath.coldwell@oxfordshire.gov.uk



Tony Cloke
Assistant Head of Legal & Democratic Services

October 2010

About the County Council

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments** (Pages 1 - 18)
2. **Declarations of Interest - see guidance note**
3. **Minutes** (Pages 19 - 56)

To approve the minutes of the meeting held on 7 September (**AS3**) and to note for information any matters arising on them.

4. **Speaking to or petitioning the Committee**
5. **Director's Update**

10.15

The Head of Adult Social Care will give an oral update on key issues on behalf of the Director for Social & Community Services.

SCRUTINY MATTERS

To consider matters where the Committee can provide a challenge to the work of the Authority and its Partners

6. **Transforming Adult Social Care: Progress Update and Q&A** (Pages 57 - 60)

10:45

Contact Officer: Alan Sinclair, Programme Director – Transforming Adult Social Care (01865) 323665

It has been agreed that a report on transforming Adult Social Care will be brought to every meeting of this Committee (**AS6**) and will include detail on self directed support.

Today's report focuses on the Adult Social Care Information and Advice (and Advocacy) Strategy.

The Cabinet Member for Adult Services and Mr Sinclair will attend to answer any questions the Committee may wish to ask.

The Self Directed Support Task Group is also invited to give its progress update to the Committee as part of this item.

[Task Group comprises Councillors J. Hannaby, S. Hutchinson, L. Sanders and D.

Seale].

The Committee is invited to track progress and conduct a question and answer session.

Oxfordshire LINK

(a) Link report on Self Directed Support Research Project_(Pages 61 - 84)

11:30

Ms Margaret Melling (Oxfordshire LINK Researcher) will present the Oxon LINKs' report on the findings of the Self Directed Support Research Project (**AS7(a)**) and will be accompanied by Ms Sue Butterworth and Mr John Hutchinson.

The Committee will then be invited to conduct a question and answer session.

Members' attention is drawn to the Executive Summary at the front of the report.

Mr Alan Sinclair (Programme Director – Transforming Adult Social Care) will also attend for this item.

The Committee is invited to conduct a question and answer session.

(b) To receive any updates from the Oxfordshire LINK_(Pages 85 - 88)

12:15

An update from the Oxfordshire LINK is attached at **AS7(b)**.

The Committee is invited to receive the update from the Oxfordshire LINK.

SANDWICH LUNCH 12.30 – 13.00

8. Strategic Commissioning Framework for Day Opportunities for Older People: Final Proposals (Pages 89 - 122)

13:00

Contact Officer: Paul Purnell, Head of Adult Social Care, tel: (01865) 323576

A report detailing the final proposals on the Strategic Commissioning Framework for Day Opportunities for Older People in Oxfordshire is attached at **AS8**.

Colour copies of relevant appendices will be brought to the meeting and are viewable online.

The Consultation is due to end on 12 November and the strategy will be considered by the Cabinet on 16 November.

It is anticipated that a detailed implementation plan will have been developed by the

end of December 2010 and that implementation of the revised arrangements will have taken place by October 2011.

The Head of Adult Social Care will lead this item, accompanied by Mr Andrew Colling (Service Manager – Contracts).

The Cabinet Member for Adult Services will also attend for this item.

This Committee is invited to consider and comment on the final proposals.

9. Delayed Transfers of Care (Pages 123 - 126)

14:00

Contact Officer: Paul Purnell, Head of Adult Social Care, tel: 01865 323576

The attached report (**AS9**) provides the following information:

- purpose of the report
- performance on Delayed Transfers Of Care in 2010/11
- recent actions
- medium term strategy to address DTOC
- conclusion

Mr Paul Purnell (Head of Adult Social Care) will attend for this item, together with Ms Sonia Mills (Chief Executive – Oxfordshire PCT) and the Cabinet Member for Adult Services, in order to answer any questions which the Committee may wish to ask.

The Committee is invited to conduct a question and answer session on Delayed Transfers of Care.

BUSINESS PLANNING

To consider future work items for the Committee

10. Forward Plan

14:45

The Committee is asked to note any possible items of note on the current version of the forward plan which covers the time period November 2010 to February 2011.

11. Scrutiny Work Programme

14:50

The Committee is asked to note the following items logged for future scrutiny consideration:

7 December 2010

- **Dementia Strategy – progress update**
- **Services for Adults on the Autistic Spectrum – *ongoing*** – including draft report to be used as the basis for the outline commissioning strategy
- **Report on Transforming Adult Social Care including Task Group update**
- **LINK update**

8 March 2010

- **Extra Care Housing**
- **Carers Information Pack**
- **Report on Transforming Adult Social Care including Task Group update**
- **LINK update**

12. Tracking Scrutiny Items

14:55

- **Response to NHS White Paper – ‘Equity and Excellence – Liberating the NHS’.**

This Committee considered the relevant aspects of the White Paper and consultation documents at its September meeting and submitted its response to the Cabinet as detailed in the Minutes.

The Council’s response was subsequently agreed by the Leader of the Council and the Cabinet Member for Adult Services and submitted to the Department of Health.

13. 15:00 Close of Meeting

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.